

# METROPOLITAN SCHOOL DISTRICT of NEW DURHAM TOWNSHIP

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## Administration

Dr. Sandra Wood, Superintendent  
Alissa L. Schnick, Secondary Principal  
Brian A. Ton, Elementary Principal  
Kyle Dean, Asst. Principal  
Andrew Eubank, Athletic Director

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## PARENT MENTORING AGREEMENT

**Consent:** By signing below, you are giving consent to having an adult mentor your child. Westville Schools conducts a background check on all mentors. The Building Blackhawks Mentor Program also provides a training program to all mentors that reviews school policies and procedures as well as discusses how to connect with kids.

**Initial Meeting:** Student mentees are designated by Westville staff and administration as students who could benefit by working with an adult mentor. Once a parent/guardian releases consent for his or her child to be mentored, Westville Schools will initiate an email conversation introducing the mentor, mentee, parent/guardian, and mentor program supervisor so that all can be informed of the purpose of the goals and objectives of the mentoring relationship/program. Mentoring as part of the approved district program is limited to the school environment.

**Confidentiality:** Student confidentiality is protected by the Family Educational Rights and Privacy Act (FERPA). What a mentor hears and observes about a student, family and staff while mentoring is confidential. Repeating a seemingly harmless comment can lead to misunderstandings and hurt feelings. For schools to provide the best environment for learning, everyone's privacy must be respected.

**Child Neglect and Abuse Reporting:** Mentors are encouraged to report any suspected child neglect or abuse. If a mentor suspects child abuse, he or she must immediately contact the school principal or school counselor.

**Termination of Agreement:** Parent(s)/guardian(s) can stop the mentoring of their child at any time by verbal or written request to the mentor or any school official. **Parent(s)/guardian(s) are also to notify the child's principal of this termination in writing.**

Before mentoring can be conducted, this form must be signed and dated. Signatures indicate that the parties understand and agree to comply with the terms of this agreement.

Parent/Guardian Name(s) \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Parent/Guardian Signature(s) \_\_\_\_\_

Student/Mentee Signature \_\_\_\_\_ Date \_\_\_\_\_